

The logo consists of the lowercase letters 'm' and 's' in a white, sans-serif font, enclosed within a white rectangular border. The background of the logo is a dark blue square.

Matthew J. Szura
Graphic Designer

963 Golf Course Rd. #4
Crystal Lake, IL 60014
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847-757-6498

Dear Hiring Manager,

I am a creatively inspired and goal orientated worker seeking to utilize design and graphic manipulation skills. With an eye for detail, my strengths are positive communication and collaboration. Design and product strategy creation are my strong suit, and I relish vital interaction with clients and external suppliers. My singular accomplishments deliver products to market that both delight customers and outrun sales projections - I am excited to continue the trend! A progressive attitude is evident in everything I do.

As a Graphic Designer and image management specialist with demonstrated success in project and client management, it is my intention to seek a new career challenge by applying my experience to current marketing trends. It is apparent that your company is one that values quality work and provides a team environment.

Currently, I am the Art Director, Graphic Designer and Print Manager at EPS Solutions. What I enjoy in this position is delivering superior quality products with specialized art handling to high-end clients such as the NFL, MLB, NHL and other professional organizations. You will find that I am highly capable in autonomous situations and am able to learn quickly and hit the ground running. I am able to successfully work independently with high-level clients and deliver results that ensure they will come back for future projects. My work practice is to maintain open communication with the client, so I am always in the loop of their expectations. I am also highly responsive to my clients and will do what it takes to avoid problematic situations, or fix them when they happen. You will find this attitude evident in everything I do.

An opportunity to discuss how my abilities will be able to meet the needs of your company would be greatly appreciated. Attached is my resume. Thank you for your consideration.

Cordially,
Matthew Szura
847-757-6498

The logo consists of the lowercase letters 'm' and 's' in a white, rounded, sans-serif font, enclosed within a white rectangular border. The background of the logo is a dark blue gradient with a lighter blue wave-like pattern.

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Career History

EPS Solutions

Woodstock, IL 2015 - Present

Art Director / Graphic Designer / Print Manager

- Art Director responsible for preflight, sizing for trim and bleed, color correction, pantone color matching, proofing and output to final print files by use of the Adobe Creative Suite and Onyx programs.
- Graphic Designer subject to the creation of client promotional design, email blast creation, online digital photography and assets.
- Sublimation Print Manager bound to six large format Mutoh printers and their daily maintenance, output control, workflow management, color management, profile creation and quality assurance.

SCW Fitness Education/ Les Mills Midwest/ WATERinMOTION®

Northbrook, IL 2010 - 2015

Graphic Designer / Digital Artist

- Graphic designer responsible for the design and html coding of email blast campaigns, event print materials, banners, web sites, e-commerce products, posters, brochures, t-shirts, DVD and CD covers by use of Adobe Photoshop, Illustrator, Indesign, Acrobat and Dreamweaver.
- Digital artist responsible for image manipulation, detailed cut outs, color correction, outlining/clipping masks and cloning by use of Adobe Photoshop skills.
- Content management of multiple websites.
- Involved in marketing think tanks to understand, comply and apply present marketing trends.

Black Dot Group

Crystal Lake, IL 1996 - 2008

Desktop Page Assembly / Design Layout and Digital Proofing

- Catalog design layout artist responsible for product conception to final delivery of page layout, covers, order forms and inserts using Photoshop, Illustrator, Quark and Indesign. Company clients include Sears, Office Max, Eurway Furniture, Ulta and Home Shopping Network, among others.
- Page assembler with particular expertise in PDF and TIFFIT work flows.
- Raw file page building to final press ready files and digital approval proofing.
- Image management, conversions, manipulation and retouching by way of outlining, clipping masks, cloning and use of other Photoshop skills.

Szura Creative Concepts

Crystal Lake, IL 2003 - Present

Freelance Graphic Designer and Marketing Consultant

- Provide creative direction for artwork used in magazine ads, inserts, flyers, posters, web imaging, t-shirts, menus, brochures, business cards, CD labels and case inserts for local businesses. Clients include Duke's Alehouse & Kitchen, Bandito Barney's Beach Club Wassup Magazine, Eby Graphics and Expedia® Cruise Ship Centers.
- Provide expert consultation that clients receive for a highly stylized look while keeping a focus on budget and expense control.
- Maintain constant communication with clients as to project goals, troubleshooting and delivery.

Education

- Graduated on the Dean's List from McHenry County College in May of 2010 with a Webmaster Certification.

Work Samples / Portfolio

- Please visit <http://www.szuracreative.com/portfolio>